



Protocol for Appointment of State Workforce Development Board Chair and Vice-Chair

- 1) The Chairperson and Vice-chairperson of the State Workforce Development Board will be selected, by the Governor of the State of Tennessee, from among Business/industry representatives on the board.
- 2) The Governor will seek nominations from current State Workforce Development Board members. Any current member of the board may submit a nomination to the Governor, regardless of the sector which that person represents on the board. Any member who does not have an attendance record consistent with the By-Laws of the State Workforce Development Board will not be considered for nomination.
- 3) Nominations must be submitted on the nomination form which is available on the State Workforce Development Board webpage *insert link here
- 4) Each nomination must specify on the form if the nomination is for the office of Chairperson or Vice-chairperson. Any member wishing to submit a nomination of a single board member for both offices must complete two separate nomination forms.
- 5) Nominations are to be submitted in person, via email, or through the postal service to the Division of Workforce Services by July 5, 2013.
- 6) After July 5, 2013, the Governor will review the nominations and select a State Workforce Development Board member, representing business/industry, to serve in the role of Chairperson or Vice-Chair person.